

**PERSONAL DETAILS/GENERAL INFORMATION**

Property Applied For: \_\_\_\_\_ Price: \_\_\_\_\_

Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ Move In Date: \_\_\_\_\_

No. Adults: \_\_\_\_\_ No. Children: \_\_\_\_\_ Ages: \_\_\_\_\_

Lease Period: \_\_\_\_\_ Proposed Start Date: \_\_\_\_\_

Do you have Pets:            YES            NO    Type/Breed: \_\_\_\_\_

Are you a smoker:            YES            NO

Driver's License Number: \_\_\_\_\_ State/Expiry Date: \_\_\_\_\_

**IN CASE OF EMERGENCY, MY NEXT OF KIN IS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile: \_\_\_\_\_

Relationship: \_\_\_\_\_

**CONTACT DETAILS**

Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Work: \_\_\_\_\_

Email Address: \_\_\_\_\_

**TENANCY DETAILS**

Current Address: \_\_\_\_\_

Period of Tenancy: \_\_\_\_\_ Rental Paid: \_\_\_\_\_

Agent Details: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Ledger Attached:            YES            NO

**PREVIOUS TENANCY**

Address: \_\_\_\_\_

Period of Tenancy: \_\_\_\_\_ Rental Paid: \_\_\_\_\_

Agent Details: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Reasons for Leaving: \_\_\_\_\_

Ledger Attached:            YES            NO

**EMPLOYMENT**

Currently Employed By: \_\_\_\_\_

Period of Employment: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Salary: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Previously Employed By: \_\_\_\_\_

Period of Employment: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Salary: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**During my inspection I found the property to be in a reasonably clean condition Y/N. If 'No', I request that the following items be attended to prior to the commencement of my tenancy, subject to the owners approval.**

\_\_\_\_\_  
\_\_\_\_\_

**I state that the written details are true and correct and given in support of my tenancy application to Aspect Estate Agents Pty Ltd. I understand the Privacy Act allows Aspect Estate agents Pty Ltd to give certain personal information about me including information contained in the tenancy application. I understand this information may be used to process my application for tenancy and credit reference or credit application. I authorise Aspect Estate Agents Pty Ltd to make inquiries about the information included in this tenancy application from any source, including TRA (Tenant Reference Australia).**

Applicants Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_

**APPLICANTS – PLEASE NOTE – BOND AND INITIAL PAYMENT MUST BE MADE BY WAY OF BANK  
CHEQUE ONLY**

## **RESERVATION FEE**

Reservation fee is equal to 1 weeks rent and will reserve the property for 7 days only. In consideration of the reservation fee paid by the applicant(s) the landlord's agent acknowledges that:

1. The premises will not be let during the above period, pending the making of a residential tenancy agreement.
2. If the landlord has not decided to enter into a residential tenancy agreement in the agreed terms for the residential premises concerned during that period, the whole of the fee will be refunded.
3. If the entering into of the residential agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry out the repairs or the work in the specified period, the whole of the fee will be refunded.
4. If the applicant(s) decide(s) not to enter into such an agreement, and the premises were not let or otherwise occupied during the period they were reserved (based on the proposed rent), no refund shall be given.
5. If a residential tenancy agreement is entered into, the fee is to be paid towards rent for the residential premises concerned.

**PLEASE RETURN THIS APPLICATION TO ELIZABETH SARGOOD VIA EMAIL**

**[elizabeth@aspectestateagents.com.au](mailto:elizabeth@aspectestateagents.com.au)**